



Banchory Academy

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Rector: Judith Wight

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Dear Parent/Carer,

Please find enclosed the data that SQA currently hold for your son/daughter. This is the data that will inform presentation both for estimate exams in January and ultimately the full exam diet in April/May. Please check this carefully. To help you here are some pointers.

Firstly, please check your address is up to date. This is important for the delivery of the certificate in August. If it is not correct please let the office know and we will ensure it is changed and update the record at SQA.

To help you check the Courses we first need to look at what is being done at which level.

Candidates sitting courses at National (N)3,(N)4, Higher and Advanced Higher will have both Course number usually starting with a "C" eg English C724, then a level 73(N3),74(N4),76(Higher),77(Adv.Higher). You will also find the units often with an "H" code and a description of the topic and a level, the same level as the course. If there are no linked units this is usually because the candidate is re-sitting the exam and passed the units previously.

Some, not many at this stage, may have a "P" beside them, this simply means a unit has been passed and the result has been submitted to SQA and recorded. A course with "not entered" beside it means that the candidate has been entered but has now withdrawn from that subject or level of entry. Change of subject to another can also explain this.

Now we move to National 5. In theory National 5 has no units linked to the course. The code will still start with a "C" but the number will start with an "8" eg English C824 and the level will be 75. I say "in theory" as three courses we offer do have units attached. Indeed my example of English at N5 is one of those, it does have a unit attached to it. The other two courses are the Lab Science Course and the PE Skills for Work course, they do not conform to the new numbering protocol etc, and you will find that the units are coded and levelled differently. In this case they have not had an "8" number added to the course number and the level will be "11". This is fine as the courses have a history out-with, schools therefore have a slightly different nomenclature surrounding them.

You will also find the candidate number. This is a unique number that links each individual candidate to all their own entries and is used on exam papers. The candidates will get a booklet from SQA, called "My Exams" later in the session that includes a card to record the number. We will issue individual exam timetables to all candidates that will include this number as well

Please get in touch with us about any questions you may have. First contact should be via Guidance who can put you in touch with subject or faculty staff.

Yours faithfully,

Graham Bett
SQA Coordinator