

1<sup>st</sup> December 2017

**Dear Parents/Carers of Pupils in S4**



## **Banchory Academy**

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Rector: Judith Wight

### **S4 Parents' Evening**

A parents' evening for parents/carers of S4 pupils will be held in the school on **Wednesday 13<sup>th</sup> December 2017** from 4.45pm until 6.55pm.

Most of the Faculties will be housed in the Games Hall, with English and Mathematics in PFR next door. Guidance staff will also be in the Games Hall. Parents wishing to speak with Additional Support for Learning staff should go to the Learning Centre (opposite the swimming pool changing rooms) to meet with staff.

An appointment system will operate and your daughter/son should use the reverse of the accompanying sheet to arrange appointment times with each of her/his teachers. This should be done during the week beginning **Monday 4<sup>th</sup> December**. Please ensure that your daughter/son highlights the names of her/his teachers. You should bring the sheet with you on the evening. We would ask that parents are also mindful of those waiting and try to adhere, as far as possible, to the appointment length.

Our Careers Adviser, Mrs Christine Stidolph, will also be available to discuss career options and provide information on how to support your child's career decision making. Please come along to the Skills Development Scotland table – no appointment necessary but you can sign up in advance at Reception or at the SDS table on the evening.

If you would like to meet your child's Guidance Teacher for a general discussion, then please ensure that your child arranges an appointment with them.

Senior staff will be on hand to give you assistance. I hope that you will have an informative and helpful evening.

### **Car Parking**

A reminder to you that parking is limited and if you are to travel to the parents' evening by car please do not leave your vehicle in designated 'No Parking' areas, obstruct driveways, block other vehicles or emergency vehicle access areas. Your co-operation in this would be appreciated.

### **Fire Procedures**

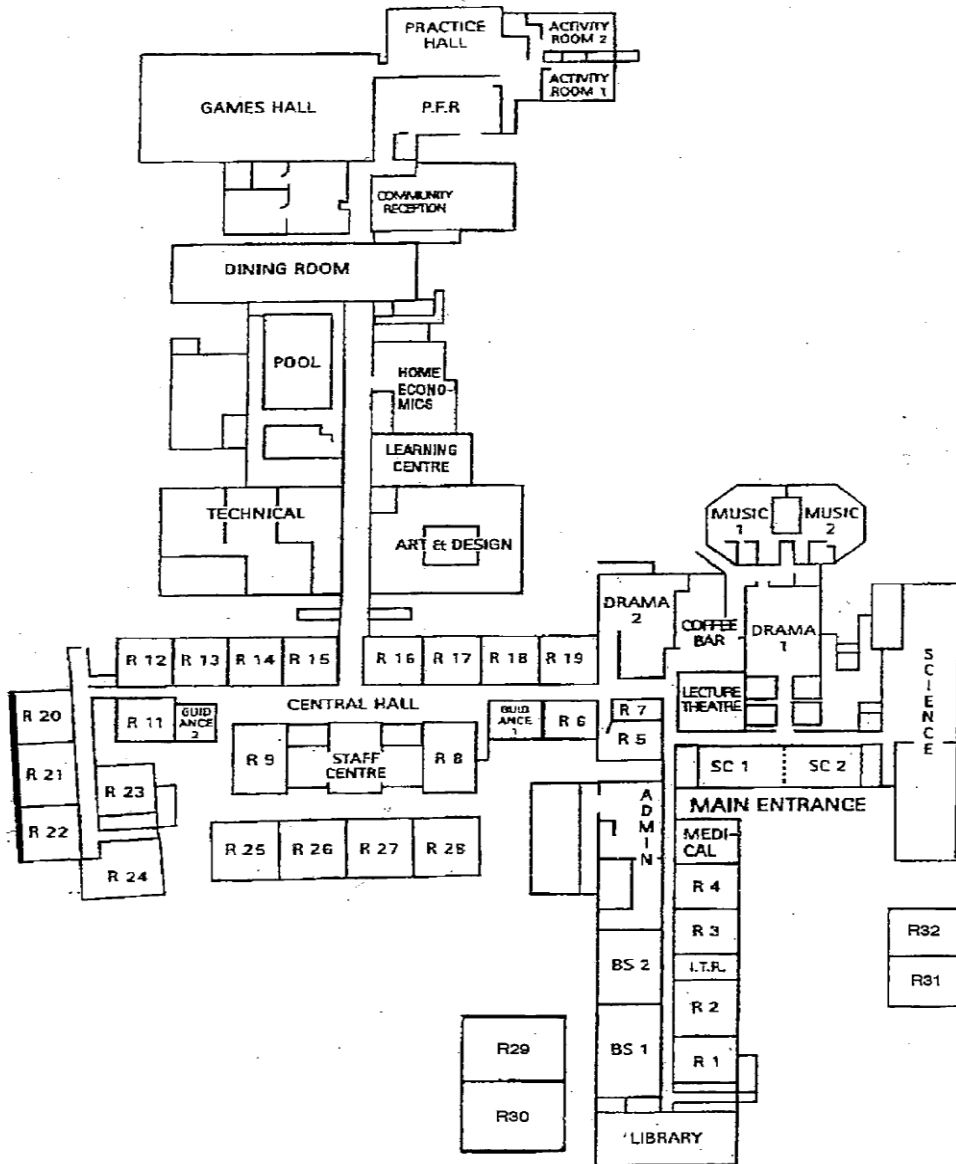
Please note if the fire alarm should sound during a parents' evening then you should make your way to the fire assembly point which is the paved area next to the bus parking area in the car park.

I look forward to meeting you on 13<sup>th</sup> December.

Yours faithfully,

Judith Wight  
Rector

# MAP OF THE SCHOOL



Banchory Academy