

12<sup>th</sup> January 2018

**To Parents/Carers and Pupils of S2**

Dear Parent/Carer,

**S2 Parents' Evening**

A parents' evening for parents/carers of S2 pupils will be held in the school on **Thursday 25<sup>th</sup> January 2018** from 4.45 until 6.55pm.

Most of the Faculties will be housed in the Games Hall, with English and Mathematics in PFR next door. Guidance staff will also be in the Games Hall. Parents wishing to speak with Additional Support for Learning staff should go to the Learning Centre (opposite the swimming pool changing rooms) to meet with staff.

An appointment system will operate and your daughter/son should use the reverse of the accompanying sheet to arrange appointment times with each of her/his teachers. This should be done week beginning **Monday 15<sup>th</sup> January**. Please ensure that your daughter/son highlights the names of her/his teachers. You should bring the sheet with you on the evening. We would ask that parents are also mindful of those waiting and try to adhere, as far as possible, to the appointment length.

Although S2 pupils do not study Business Subjects, both Mrs Brand and Mrs McLauchlan will be available during the evening for appointments.

If you would like to meet your child's Guidance Teacher for a general discussion, then please ensure that your child arranges an appointment with them.

Senior staff will be on hand to give you assistance. I hope that you will have an informative and helpful evening.

**Car Parking**

A reminder to you that parking is limited and if you are to travel to the parents' evening by car please do not leave your vehicle in designated 'No Parking' areas, obstruct driveways, block other vehicles or emergency vehicle access areas. Your co-operation in this would be appreciated.

**Fire Procedures**

Please note if the fire alarm should sound during a parents' evening then you should make your way to the fire assembly point which is the paved area next to the bus parking area in the car park.

I look forward to meeting you on the 25<sup>th</sup> January.

Yours faithfully,

Judith Wight  
Rector

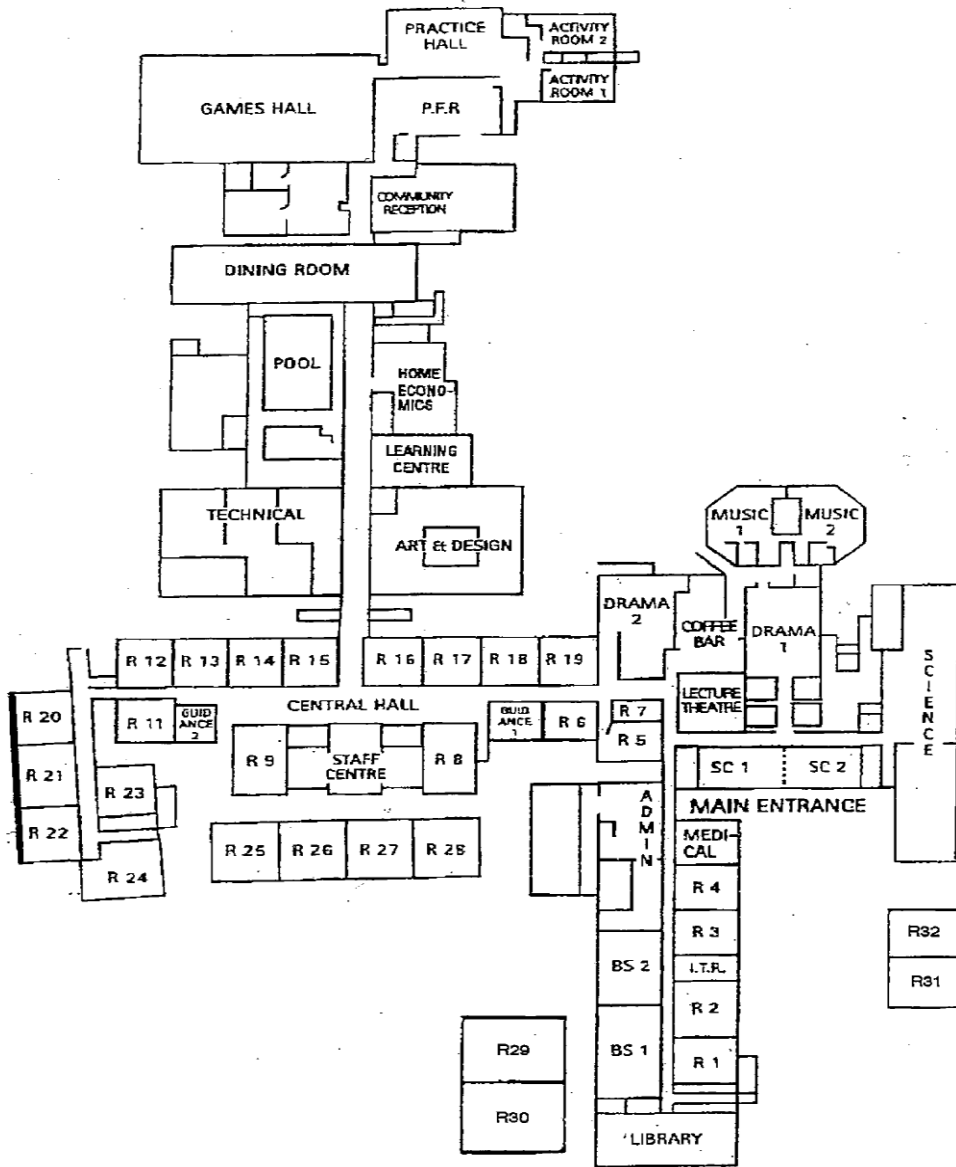


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Rector: Judith Wight

# MAP OF THE SCHOOL



Banchory Academy